

## LPA Special Workshop on Intelligent Systems

This note contains important logistical information. Please review it before your departure.

### Greetings!

We look forward to welcoming you to the workshop at the Oxford University Physics Department from 13 – 16 January 2025.

#### 1. Travel

You're advised to make your own visa, flight, transfers, and subsistence arrangements. The workshop organisers will provide coffee and lunch during the workshop.

#### 2. Accommodation

The following sites can be useful for finding accommodation in Oxford.

- [www.universityrooms.com](http://www.universityrooms.com)
- <https://conference-oxford.com/bb-self-catering>
- [Booking.com](https://www.booking.com)
- [Cotswold Lodge Hotel](https://www.cotswoldlodgehotel.co.uk)

#### 3. Visa considerations for participants from outside Europe

From January 1st 2025, the UK has amended the entry requirements for international visitors from outside Europe and they may need to apply for an ETA or E-visa. For more information please see:

<https://www.gov.uk/government/news/uk-opens-pre-travel-requirement-to-non-europeans>

<https://www.gov.uk/guidance/apply-for-an-electronic-travel-authorisation-eta>

#### 4. Travel Insurance

The organisers will not provide travel or medical insurance for the participants. Participants are requested to have sufficient medical insurance as any emergency medical care will be paid directly by the participants.

#### 5. Refunds

No refunds will be provided by the organizers.

#### 6. Venue and registration

The venue of the workshop is the Oxford University Physics Department, please register at the Beecroft Foyer on the ground floor. Please wear your name badge at all times.

#### 7. Workshop Dinner

The workshop dinner will be held at the [Merton College](https://www.merton.ox.ac.uk) on Tuesday 14th January from 19:00. Merton is just under 20 mins walk from the physics department.

#### 8. EPAC Visit on 17<sup>th</sup> January

The organisers have arranged a visit to the [Central Laser Facility](https://www.clf.rl.ac.uk) at the Rutherford Appleton Laboratory. Coaches will be provided to RAL and back to the Physics Department.

#### 9. Local Transport Links

The main bus companies in Oxford companies are:

- Oxford Bus Company - [www.oxfordbus.co.uk](http://www.oxfordbus.co.uk)

- Stagecoach Oxfordshire - [www.stagecoachbus.com](http://www.stagecoachbus.com)

### **Taxi**

Go Green Taxis Oxford - [www.gogreentaxisltd.co.uk](http://www.gogreentaxisltd.co.uk)

001Taxis - [www.001taxis.com](http://www.001taxis.com)

Royal Cars - <https://royal-cars.com>

### **10. Internet**

Wireless internet – Eduroam, is accessible throughout the campus at no extra cost. Should you not have access to Eduroam, please ask for access credentials at registration.

### **11. Smoking Policy**

Please note that the University and workshop meeting rooms are non-smoking areas. Please inquire about specific areas at the reception.

### **12. Weather**

It is the winter season in the UK and the temperatures range between 2°C low and 7°C high. Temperatures can drop to just below 0° Celsius. We encourage you to check online for updated weather details.

### **13. Currency**

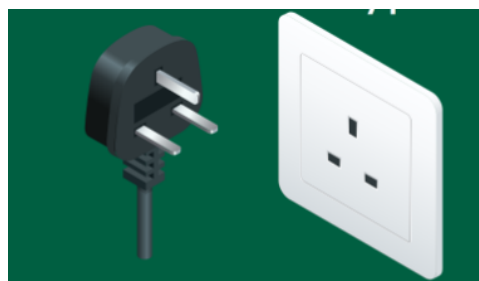
The UK's currency is GBP. It is recommended that you travel with some cash. For up-to-date exchange rates, please see <https://www.oanda.com/currency/converter/>

### **14. Security**

The University area is generally safe. However, you must stay vigilant and care for yourself and your belongings.

### **15. Charging ports**

There are only a limited number of wall plugs available in the lecture halls. You're encouraged to charge your computer and phone and/or carry your own power source. The UK uses 50Hz plugs. Please find a picture below:



### **16. Workshop program**

You can find the time table of the workshop [here](#).

### **17. Contacts**

For any queries, please call contact Ivy Nandongwa ([ivy.nandongwa@stfc.ac.uk](mailto:ivy.nandongwa@stfc.ac.uk)) or go on our Slack channel (click [here](#) to join).

*We wish you safe travels, a fruitful meeting, and a pleasant stay in Oxford, United Kingdom*